

6. Declaration 聲明

1. I declare that the information provided in this form is accurate and complete. I authorize WGO to obtain information about the personal particulars from concerned institutions (if necessary). 本人謹此聲明在此報名表格中填報的資料均屬完全正確，並授權世界綠色組織在有需要時，向有關機構索取有關之個人資料。
2. I understand that provision of any false or misleading information therein shall lead to disqualification of my application for admission and any resulting confirmation. Any fees paid will not be refunded. 本人明白若提供任何虛假及誤導性的資料，是次的申請資格將被取消。申請雖經確認，亦屬無效；而一切已繳費用，概不退還。
3. I consent that if admitted, I will comply with all the Rules and Regulations stipulated by WGO. 本人如獲取錄，本人當遵守世界綠色組織的一切培訓指引及規則。
4. I have noted, understood and agreed to the contents of the Personal Data Collection Statement and Notes of Application. 本人已細閱，明白並同意「個人資料收集聲明」及申請須知的內容。

Signature 簽署 : _____ Date 日期 : _____

7. Notes to Application 申請須知

Enrolment Procedures 報名程序

Please complete the correct enrolment form and send copies of supporting documents (if specified) and cheque to WGO (Please mark "Enrolment Form" on the envelope). An application will be processed only upon receipt of the completed enrolment form, copies of supporting documents (if specified) and payment. An official receipt and a "Note to Participant" will be provided to applicants for confirmation. 填妥的報名表格必須連同所有有關資料副本(如有註明)及支票，郵寄至世界綠色組織(請於信封上註明【報名表格】)。申請將於報名表格，所有有關資料副本(如有註明)及繳費完整收妥後才獲處理。本會將發出收據及【參加者須知】予參加者以確認有關課程。

Payment Methods 繳費辦法

Crossed cheque should be made payable to "World Green Organisation Limited" and returned together with your enrolment form. Post-dated cheque will not be accepted. Applicants who enrol for more than one course should issue a separate cheque for each course. Please write the applicant's name and course code at the back of each cheque. 請將以【世界綠色組織有限公司】抬頭的劃線支票，連同報名表格一併遞交。本會恕不接受期票。如報讀超過一個課程者，請分別開列支票及於支票背面寫上申請人姓名及課程編號。

Course Transfer 課程轉修

Transfer to another course is permitted if the enrolled course is full or cancelled. 如課程額滿或取消，申請人可以修讀另一課程。

Course Changes 課程更改

WGO reserves the right to cancel a course if enrolment is insufficient and make alterations regarding instructors, class locations, class schedules, and the course contents if necessary. 如報名人數不足，本會有權取消課程，並於有需要時，更改任何原定課程之導師，上課時間，地點及內容。

Refund 退款

Regardless of whether applicants have attended classes or not, fees paid are not refundable unless the enrolled course is full or cancelled. If the applicant cannot get the refund 4 to 5 weeks after returning the "Notification of Course Cancellation/Over-subscription", please check with WGO on 2391-1693. 如非因課程額滿或取消，申請人不論上課與否，已繳之費用恕不退還。如申請人在接獲【課程額滿 / 取消通知書】後四至五個星期內仍未收到退款，請致電 2391-1693 與本會負責職員聯絡。

Enquiry 查詢

Address : Green House, 4/F, 483 D-E, Castle Peak Road, Lai Chi Kok, Kowloon, Hong Kong.
地址 : 香港九龍荔枝角青山道 483 號 D-E 四樓綠閣
Tel. No. 電話 : (852) 2391-1693 Fax 傳真 : (852) 2371-4100
E-mail 電郵 : training@thewgo.org website 網頁 : www.thewgo.org